



## LEADERSHIP SKILLS FOR SMEs 27 – 28 JULY 2009, KINGS HOTEL MELAKA

*LEADERSHIP SKILLS  
FOR SMEs  
27 – 28 July 2009  
KINGS HOTEL MELAKA*



**Malaysia Productivity Corporation (MPC) Southern Region** will be organising a training program as stated above and we take great pleasure in inviting you to participate in this program.

### **Objectives :-**

At the end of the program, participants should be able to :

- Enhance the understanding on the important aspect on leadership
- Identify leadership competencies and differences between leadership and management

### **Who Should Attend :-**

Managers and Supervisors whose work results depend on their ability to lead people.

### **Contents**

- Introduction to Leadership and its Competencies
- Differences between Leadership and Management
- Improving Leadership Skills
- Situational Leadership
- Personal Power Profile
- Managing Change Effectively

### **Fees**

**No Admission Fee  
For SMEs**

(Inclusive of lunch, refreshment and course materials)

**LIMITED FOR 30 SEATS ONLY!**

**REGISTRATION FORM MUST BE COMPLETED  
AND RETURNED TO MPC  
BY**

**21 July 2009**

For more information, please contact:

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07-2377422



07-2380798

**MALAYSIA PRODUCTIVITY CORPORATION (MPC)  
SOUTHERN REGION**



**REGISTRATION FORM**

**LEADERSHIP SKILLS FOR SMEs**

**27 – 28 JULY 2009**

**KINGS HOTEL MELAKA**

*Please confirm your attendance by filling in the confirmation slip below and fax it to us by **21 July 2009***

The personnel participating are:

Name : 1) \_\_\_\_\_ Designation : \_\_\_\_\_  
: 2) \_\_\_\_\_ Designation : \_\_\_\_\_  
: 3) \_\_\_\_\_ Designation : \_\_\_\_\_

Organization : \_\_\_\_\_

Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Tel: : \_\_\_\_\_

Fax: : \_\_\_\_\_

E-mail : \_\_\_\_\_

Company's contact person : \_\_\_\_\_

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